



Sinesipho Swelinkomo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

As a recent LLB graduate, I am seeking a role which allows me to continue learning and perfecting my skills as I provide high-quality work, and encourages me to flourish. I am looking for any law related job. I am also open to reception/Admin work.

I am a hard-working and driven individual who isn't afraid to face a challenge. I am passionate about my work and I know how to get the job done. I would describe myself as an open and honest person who doesn't believe in misleading other people and tries to be fair in everything I do.

Preferred occupation	Lawyers Law, legal jobs
Preferred work location	Johannesburg Gauteng
	Durban City KwaZulu-Natal
	Port Elizabeth Eastern Cape
	East London Eastern Cape
	East Rand Gauteng
	Midlands KwaZulu-Natal

Contacts and general information about me

Day of birth	2000-08-10 (23 years old)
Gender	Female
Residential location	Umtata / Mthatha Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Company name	None
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Education

Educational period	nuo 2019.01 iki 2022.12
Degree	Degree
Educational institution	University of Fort Hare
Educational qualification	LLB

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	fluent	fluent	fluent

Computer knowledge

I'm proficient with Microsoft Office suite including Word, Excel, and Power Point. I'm very comfortable using these programs and have a lot of experience doing so. I'm very comfortable using computers and am confident in my ability to learn any new programs quickly. I have used many different computer programs, both computer and web-based. I'm comfortable both with the technology I know and with learning new programs .I am familiar with using Microsoft .I am very experienced in a variety of word processing programs and I'm an excellent typist. I can type quickly and without error.I'm a expert at Microsoft Excel.

Recommendations

Contact person	Anathi Jokozela
Occupation	Coordinator
Company	HIV and AIDS Unity
Telephone number	0737334782
Contact person	Mahler-Coetzee Jacques
Occupation	Lecturer
Company	University of Fort Hare
Email address	jmahler@ufh.ac.za

Additional information

Your hobbies	Reading Researching Learning a new language Staying informed
Driver licenses	None
Salary you wish	7000-10000 R per month