

# Mapule Molahlegi

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

Am looking for opportunities in customer service, receptionist, sales consultant and administration position, I would like to utilize my skills and provide a professional service to customers by applying my knowledge and working in a challenging and motivating working environment with a variety of interests to serving customers

Preferred occupation Customer care agent

Administrative jobs

Generals General jobs

Preferred work location East Rand

Gauteng

Pretoria / Tshwane

Gauteng

#### Contacts and general information about me

Day of birth 1997-08-19 (28 years old)

Gender Male

Residential location West Rand

Gauteng

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

#### Work experience

Working period **nuo 2019.02 iki 2023.01** 

Company name Dinoko Automation Service And Repair

You were working at: Manager

Occupation Customer service manager

What you did at this job position? Handling customer complaints, arrange bookings and

installation arrangements for presentations with schools and

other organizations, answering calls, filling customer

documents, assisting customers with products via telephone,

responding to the emails and preparing invoices and

quotations

## **Education**

Educational period **nuo 2016.07 iki 2020.08** 

Degree Diploma

Educational institution Ekurhuleni East College
Educational qualification Marketing management

## Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Sepedi	fluent	fluent	fluent
isiZulu	basic	good	basic

## **Computer knowledge**

Ms word and excel

### **Additional information**

Driver licenses None

Salary you wish 7000 R per month

How much do you earn now 5000 R per month