

# **Gontse Ntehelang**

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for any administration jobs, secretary, photography, call centre agent. I am a young vibrant, mature, energetic, always eager to learn and attentive person. I have office administration qualifications which I acquired 2017.

Preferred occupation Administrators

Administrative jobs

Call Centre agent Administrative jobs

Preferred work location Johannesburg

Gauteng

## Contacts and general information about me

Day of birth 1996-09-22 (27 years old)

Gender Male

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

Sian in

Email address Information is available only for registered users.

Sign in

# Work experience

Working period **nuo 2023.04 iki 2023.05** 

Company name Kingdom Blue Funeral

You were working at: Agents

Occupation Call centre agent

What you did at this job position? Call clients

#### **Education**

Educational period **nuo 2015.02 iki 2017.12** 

Degree Certificate

Educational institution Northern Cape Rural FET College

Educational qualification Office administration

Languages			
Language	Speaking level	Understanding level	Writing level
English	good	very good	very good
Sepedi	good	good	do not know
Setswana	fluent	fluent	basic
Sesotho	good	good	basic

# **Computer knowledge**

I am good at using a computer.

## Recommendations

Contact person Tlamelo Nnosang

Occupation Colleague

Company El Gaärdo SCENTiments

Telephone number 0608130442

Email address gontsentehelang96@gmail.com

# **Additional information**

Your hobbies Photography

Listening to music

Watching movies, series and documentaries

Driver licenses None

Salary you wish 6000 R per month How much do you earn now 25000 R per month