

# Philly Nkhokhola Mojapelo

## Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Admini clerk/Driver.

Driving, planning, organized, good administration skill's and learning attitude.

**Preferred occupation** Operations Clerk  
Administrative jobs

Preferred work location      Johannesburg  
Gauteng

## **Contacts and general information about me**

Day of birth 1992-01-13 (34 years old)

**Telephone number** *Information is available only for registered users.* [Sign in](#)

**Email address** *Information is available only for registered users.* [Sign in](#)

## Work experience

Working period **nuo 2014.01 iki 2015.07**

Company name ADT Security

You were working at: Sales consultant

## Occupation

What you did at this job position? Direct marketing, Administration, Invoicing, And team driver.

Working period **nuo 2018.06 iki dabar**

Company name Truworths

You were working at: **Retail manager**

## Occupation

What you did at this job position? Service desk, Sales and Merchandising, Customer service, Administration, Caretaking, Receiving and dispatching stock, Drafting weekly schedule, Opening and closing of the store, Recruiting and training.

## Education

Educational period	<b>nuo 2012.01 iki 2012.06</b>
Degree	Certificate
Educational institution	Tshwane north college
Educational qualification	Marketing Management N4
Educational period	<b>nuo 2010.01 iki 2010.12</b>
Degree	Grade 12 / Matric
Educational institution	Harvey Junior Education
Educational qualification	Matric
Educational period	<b>nuo 2021.01 iki 2022.01</b>
Degree	Professional Qualification
Educational institution	Learnership
Educational qualification	Wholesale and retail operations programme

### **Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
Sepedi	fluent	fluent	fluent
English	fluent	fluent	fluent
isiZulu	good	good	good
Setswana	good	good	good

### **Computer knowledge**

Windows  
 Microsoft office:  
 Outlook, Excel, Word, PowerPoint.  
 POS  
 Internet explorer, Google.

### **Recommendations**

Contact person	Ntswaki Raditsebe
Occupation	Store manager
Company	Truworths
Telephone number	0726676258/0676183258
Contact person	Siyabonga Lamla
Occupation	Sales manager
Company	ADT Security
Telephone number	0812123920

### **Additional information**

Your hobbies	Soccer Video games
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2021-05-00 (4 years)
Salary you wish	11 895.97 R per month
How much do you earn now	7 804.09 R per month