



# Philly Nkhokhola Mojapelo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Admini clerk/Driver.

Driving, planing, organized, good administration skill's and learning attitude.

Preferred occupation                      Operations Clerk  
Administrative jobs

Preferred work location                      Johannesburg  
Gauteng

## Contacts and general information about me

Day of birth                                      1992-01-13 (32 years old)

Gender    Male

Residential location                              Johannesburg  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2014.01 iki 2015.07**

Company name                                      ADT Security

You were working at:                              Sales consultant

Occupation    Sales Consultant

What you did at this job position?      Direct marketing, Administration, Invoicing, And team driver.

Working period                                      **nuo 2018.06 iki dabar**

Company name                                      Truworths

You were working at:                              Retail manager

Occupation    2IC

What you did at this job position?      Service desk, Sales and Merchandising, Customer service, Administration, Caretaking, Receiving and dispatching stock, Drafting weekly schedule, Opening and closing of the store, Recruiting and training.

## Education

Educational period                      **nuo 2012.01 iki 2012.06**  
Degree    Certificate  
Educational institution                      Tshwane north college  
Educational qualification                      Marketing Management N4

Educational period                      **nuo 2010.01 iki 2010.12**  
Degree    Grade 12 / Matric  
Educational institution                      Harvey Junior Education  
Educational qualification                      Matric

Educational period                      **nuo 2021.01 iki 2022.01**  
Degree    Professional Qualification  
Educational institution                      Learnership  
Educational qualification                      Wholesale and retail operations programme

### Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| Sepedi   | fluent         | fluent              | fluent        |
| English  | fluent         | fluent              | fluent        |
| isiZulu  | good           | good                | good          |
| Setswana | good           | good                | good          |

### Computer knowledge

Windows  
Microsoft office:  
Outlook, Excel, Word, PowerPoint.  
POS  
Internet explorer, Google.

### Recommendations

Contact person                      Ntswaki Raditsebe  
Occupation                                      Store manager  
Company    Truworths  
Telephone number                      0726676258/0676183258

Contact person                      Siyabonga Lamla  
Occupation                                      Sales manager  
Company    ADT Security  
Telephone number                      0812123920

### Additional information

|                          |                           |
|--------------------------|---------------------------|
| Your hobbies             | Soccer<br>Video games     |
| Driver licenses          | B Light Vehicle ≤ 3,500kg |
| Driver license from      | 2021-05-00 (3 years)      |
| Salary you wish          | 11 895.97 R per month     |
| How much do you earn now | 7 804.09 R per month      |