



Nkeletseng Molefe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Medical receptionist

Filing clerk

Medical Assistant

Drivef

Datacapture

Preferred occupation

Driver jobs

Preferred work location

Mpumalanga

Contacts and general information about me

Day of birth

1983-11-21 (42 years old)

Gender

Female

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
[Sign in](#)

Work experience

Working period

nuo 2015.01 iki 2023.06

Company name

Dr mp tsoteysi

You were working at:

Doctors

Occupation

Receptionist

What you did at this job position?

Answering phones, Filing, assisting patients, handling cash flow, assisting the Dr with minor procedures

Education

Educational period

nuo 2001.12 iki dabar

Degree

Grade 12 / Matric

Educational institution

Leneha_tumisi high school

Educational qualification

Grade12

Languages

Language

Speaking level

Understanding level

Writing level

Sesotho

fluent

fluent

fluent

Computer knowledge

Computer certificate

Recommendations

Contact person	Ayanda
Occupation	Receptionist
Company	Dr mp tsotetsi
Telephone number	0343155817
Email address	Apzwane@gmail.com

Additional information

Driver license from	2006-04-00 (19 years)
Salary you wish	18,000 R per month
How much do you earn now	12,000 R per month