



# Xolani Ngiba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Dear Hiring Manager

As a recent graduate of University of KwaZulu-Natal within the field of Human Resource Management extremely appreciate the opportunity to apply for the position advertised. I am prepared to use the experience gained from my bachelor's degree to foster positive, productive work environment for the staff at the facility.

I strongly believe acquiring honour's degree within the field of human resource management will be advantageous for such opportunity and I would also be appreciative to assist and learn from other colleagues within the company. This would expand my experience through my willingness effort to the organisation as my goals would be aligned with organisational goals.

As a member of your team, I am convinced I would be able to face all the responsibilities at the requested standards. I believe confidentially I have excellent communication skills, I am flexible and academical pertinent to be profitable member within the company. I consider new tasks as historical challenges and I can manage individual tasks very well.

I hope this letter to be reason enough to further analyse my curriculum vitae and looking forward to being interviewed. For more information contact me at: 076 180 2622 or by e-mail at: ngibaxolani00@gmail.com

Thank you for consideration

Regards

Xolani Ngiba

Preferred occupation

Other jobs  
Other jobs

Preferred work location

Durban City  
KwaZulu-Natal

## Contacts and general information about me

Day of birth

2000-07-07 (25 years old)

Gender

Male

Residential location

Durban City  
KwaZulu-Natal

Telephone number

*Information is available only for registered users.*  
[Sign in](#)

Email address

*Information is available only for registered users.*  
[Sign in](#)

#### **Additional information**

Salary you wish

R15 000 R per month

How much do you earn now

00.00 R per month