

# Mabel Noxolo Ndaba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Office Administrator, To make the company reach it own goals and work very hard to make clients sign with the company by making them feel at home when they come to visit.

Preferred occupation Administrators

Administrative jobs

Preferred work location Secunda

Mpumalanga

## Contacts and general information about me

Day of birth 1997-04-24 (28 years old)

Gender Female

Residential location Leslie / Lebogang

Mpumalanga

Telephone number Information is available only for registered users.

Sign in

<u>Sign in</u>

## Work experience

Working period **nuo 2022.11 iki 2023.06** 

Company name Fezokonke Holdings

You were working at: Administrators

What you did at this job position? Bookkeeping, answering phone calls and filling

#### **Education**

Educational period **nuo 2020.01 iki 2022.11** 

Degree Certificate

Educational institution Ekurhuleni East Tvet College

Educational qualification Office Administrator

I could work At any given time

## Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
English	fluent	fluent	very good

# **Computer knowledge**

I know Excell, word and power point

## Recommendations

Contact person Millicent Ndaba

Occupation Foreman

Company Fezokonke Holdings

Telephone number 0606540575

## **Additional information**

Your hobbies Cooking

Reading Gym

Driver licenses A1 Motorcycle ≤ 125cc

Driver license from 2023-04-00 (2 years)

Salary you wish R8 000 R per month

How much do you earn now R3 000 R per month