



# Ntokozo Qiniso Xhakaza

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- Dedication to continuous learning and professional development, ensuring stay up-to-date with the latest advancements in transportation engineering and technology.
- Strong analytical, problem-solving, communication, and project management skills, enabling effective collaboration and delivery of successful projects.
- Entrepreneurial spirit and experience as a business owner, providing valuable skills in leadership, strategic planning, and business development.
- Ability to integrate emerging technologies into transportation systems, including intelligent transportation systems, autonomous vehicles, and data analytics.
- Skilled communicator and presenter, able to distill complex technical information into clear, concise language for both technical and non-technical audiences.
- Strong interpersonal skills and ability to build rapport with clients and colleagues, fostering effective relationships and collaboration.

With my comprehensive skill set, experience, and passion for transportation, I am confident that I can make a valuable contribution to an organization and drive success in a challenging role.

Preferred occupation	Engineers
	Engineering jobs
	Building manager
	Construction jobs
	Truck drivers
	Driver jobs
	Engineering Transportation Specialist
	Engineering jobs
Preferred work location	Gauteng

Contacts and general information about me

Day of birth	2001-01-22 (23 years old)
Gender	Male
Residential location	Johannesburg
As an Engineering Transportation Specialist with a diverse educational background and a passion for solving complex transportation challenges, I am seeking a challenging role that utilizes my expertise in transportation systems and infrastructure. I am particularly interested in positions such as Transportation Engineer, Transportation Planner, or Infrastructure Project Manager, where I can apply my multidisciplinary knowledge and experience to make a positive impact in the field.	

In this role, I aim to utilize my skills in designing, planning, and managing transportation systems to improve efficiency, safety, and sustainability. I am eager to work on projects that involve analyzing and optimizing transportation networks, integrating emerging technologies, and collaborating with stakeholders to deliver successful outcomes.

Working period **nuo 2022.06 iki 2024**

Company name Watersrand Computer and Business College

You were working at: Engineers

Occupation Engineering Technician

What you did at this job position? As an Engineering Technician at the Faculty of Engineering, University of Johannesburg, my role is to provide technical support and expertise in engineering-related activities. Working closely with the engineering team, I analyze and troubleshoot mechanical systems, equipment, and vehicles used in our transportation operations. In my role, I conduct inspections, diagnose issues, and perform necessary repairs and maintenance to ensure the smooth and reliable operation of our assets. I also prioritize safety and quality standards, ensuring compliance at all times. With my deep understanding of engineering principles and practical hands-on skills, I contribute to minimizing downtime, optimizing performance, and enhancing the overall efficiency of our transportation operations. My goal is to keep our equipment running smoothly, minimizing disruptions and maximizing productivity. By actively collaborating with the engineering team and leveraging my technical expertise, I play a vital role in supporting the success of Biddulphs International's transportation operations.

Working period **nuo 2022.06 iki 2022.12**

Company name Starbucks South Africa

You were working at: Part time jobs

Occupation Beweragebrewerista

What you did at this job position? I was responsible for making quality beverages, generally speciality hot drinks, preparing food orders, working the cash register, and cleaning and stocking the store.

Working period **nuo 2021.06 iki 2023.01**

Company name Dental Surgery Ermelo

You were working at: Doctors

Occupation Dental Surgeon

What you did at this job position? I have to prepare patients for oral examination and assist other dental workers, such as dentists, dental therapists and dental hygienists, in providing treatment to the teeth, mouth and gums. I also carry out reception and administration duties.

Working period **nuo 2021.03 iki 2021.07**

Company name Dros Ermelo

You were working at: Part time jobs

Occupation Restaurant Server

What you did at this job position? My responsibility is attending to diners before, during, and after their meals by helping them place, receive, and pay for their orders. They also ensure the timely delivery of food and beverages by checking on their tables periodically throughout the service time.

## Education

Educational period	<b>nuo 2022 iki dabar</b>
Degree	Degree
Educational institution	University Of Johannesburg
Educational qualification	Engineering Science
Educational period	<b>nuo 2020 iki 2020</b>
Degree	Grade 12 / Matric
Educational institution	Ikhandlela Secondary School
Educational qualification	National Senior Certificate
Educational period	<b>nuo 2021 iki 2021</b>
Degree	Diploma
Educational institution	Umfolozi TVET College
Educational qualification	Engineering Studies

## Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
Afrikaans	very good	fluent	fluent
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent
Sesotho	fluent	fluent	fluent
Sepedi	fluent	fluent	fluent

## Computer knowledge

This has proven to be invaluable in making sound financial decisions and maximizing the profitability of my properties.

To effectively manage client relationships and keep track of leads, I have also leveraged customer relationship management (CRM) software. Platforms like Salesforce and HubSpot have allowed me to stay organized, efficiently communicate with clients, and keep track of important interactions. This has helped me provide exceptional service and foster long-lasting relationships with my clients.

In today's digital age, online marketing and social media have become important tools for property management. I have invested time in understanding online marketing strategies and utilizing social media platforms to market my properties, reach a wider audience, and engage with potential tenants or clients. This has helped me stay competitive and attract quality tenants.

Additionally, having a basic understanding of website development has been beneficial. I have used platforms like WordPress and Wix to create and maintain a professional website for my business. This has allowed me to showcase my properties effectively and provide essential information to potential clients.

Data security and privacy are also critical considerations. Staying informed about data security best practices and privacy regulations has helped me protect sensitive client information and maintain compliance with relevant laws. This is crucial for building trust with my clients and ensuring their privacy.

Communication and collaboration tools have been instrumental in my day-to-day operations. Email clients such as Microsoft Outlook and Gmail, video conferencing platforms like Zoom and Microsoft Teams, and file-sharing services such as Google Drive and Dropbox have facilitated efficient communication with clients, tenants, and team members. These tools have made it easier to stay connected and collaborate effectively, regardless of physical location.

Moreover, I have explored online payment systems like PayPal, Stripe, and Square to provide convenient and secure payment options for tenants. This has streamlined rent collection and made financial transactions more transparent and efficient.

Inevitably, technical issues arise from time to time. Developing basic IT troubleshooting skills has been helpful in addressing common computer and network problems that may occur in my business. Being able to troubleshoot and resolve issues promptly has saved me time and resources. Finally, I understand the importance of continuous learning. I actively stay updated on emerging technologies, industry trends, and best practices in the property management field. I subscribe to relevant blogs, join professional associations, and attend educational webinars or conferences to enhance my computer knowledge and stay ahead of the curve. This commitment to learning has allowed me to adapt to the evolving technological landscape and provide the best possible service to my clients.

In conclusion, as a property management specialist and entrepreneur, computer knowledge has

been instrumental in helping me streamline operations, improve client satisfaction, and foster long-lasting relationships. By utilizing property management software, spreadsheet tools, CRM systems, online marketing strategies, website development, data security measures, communication and collaboration tools, online payment systems, IT troubleshooting skills, and a commitment to continuous learning, I have been able to leverage technology to drive the success of Vivicta Private Properties Pty (Ltd).

With these computer skills, I have been able to efficiently manage rental properties, maintain accurate financial records, effectively market my properties, provide exceptional customer service, and ensure the security and privacy of client information. By staying up to date with the latest industry trends and technological advancements, I have been able to adapt to the changing landscape and offer innovative solutions to my clients.

Computer knowledge has not only enhanced my abilities as a property manager but has also allowed me to run my business more efficiently and effectively. It has provided me with the tools and resources necessary to navigate the digital world and stay competitive in the industry.

Overall, my computer knowledge has been a driving force behind the success of Vivicta Private Properties Pty (Ltd). By harnessing the power of technology, I am able to provide exceptional service, foster long-lasting client relationships, and continuously improve my property management operations.

As a dedicated engineering science transportation specialist and the proud owner of Vivicta Private **Conferences, seminars** Properties Pty (Ltd), specializing in private property management, I have found that computer knowledge is crucial to my success in managing properties and providing exceptional service to my clients.

One of the key areas where computer knowledge has been invaluable is property management software. I have familiarized myself with popular platforms such as AppFolio, Buildium, and Yardi. These tools have allowed me to efficiently manage rental listings, maintain a comprehensive tenant database, handle lease agreements, process maintenance requests, and track financial transactions. By utilizing property management software, I have been able to streamline my operations and ensure that everything runs smoothly.

Another area where computer skills have been essential is in spreadsheet software. I have developed proficiency in Microsoft Excel and Google Sheets, which has enabled me to effectively track property income and expenses, create financial reports, analyze data, and manage budgets.

of the transportation industry but also establishes me as a thought leader in my field. I appreciate the chance to showcase my work, receive feedback from peers and experts, and explore potential collaborations that can have a meaningful impact on the field of transportation engineering.

The professional development sessions and workshops offered at conferences and seminars are tailored to the needs of professionals like myself. These sessions focus on enhancing skills such as project management, data analysis, communication, and leadership—areas that are crucial for my success as an Engineering Transportation Specialist. Participating in these activities allows me to sharpen my skills, gain new insights, and stay ahead in a rapidly evolving industry.

Attending conferences and seminars also keeps me informed about industry updates. I appreciate the opportunity to learn about changes in policies, regulations, and emerging trends in transportation engineering. Staying up-to-date with these developments helps me align my work with the latest industry standards, leverage new funding opportunities, and integrate technological advancements into my projects.

Collaboration and partnerships are an essential part of the conferences and seminars I attend. The events bring together professionals and organizations with diverse backgrounds and expertise.

Through networking and interactive sessions, I can identify potential collaborators for joint research projects, explore funding opportunities, and establish partnerships to implement impactful transportation initiatives. These collaborations have the potential to drive significant advancements in the field and address complex transportation challenges.

Lastly, the continuing education units (CEUs) or professional development hours (PDHs) offered at conferences and seminars allow me to fulfill my ongoing professional development requirements.

Earning these credits demonstrates my commitment to staying current with industry standards and furthering my knowledge and expertise.

In conclusion, conferences and seminars provide me with a wealth of learning opportunities, networking connections, chances to present my expertise, professional development resources, industry updates, collaboration prospects, and continuing education credits. I actively participate in these events to enhance my skills, expand my professional network, and contribute to the advancement of the transportation engineering field.

**Recommendations**

Contact person	Vivicta Private Properties (Pty) Ltd
Occupation	CEO/DIRECTOR
Company	Vivicta Private Properties (Pty) Ltd
Telephone number	0658227249
Email address	vivictaprivateproperty@gmail.com

**Additional information**

Your hobbies As an Engineering Transportation Specialist, I have a diverse range of hobbies that I'm passionate about, and I believe they help me grow both personally and professionally. I find attending conferences and seminars to be incredibly valuable for my professional development. These events provide a platform for me to expand my knowledge and stay up-to-date with the latest advancements, best practices, and research findings in the field of transportation engineering.

I thoroughly enjoy attending sessions and workshops led by industry experts at these conferences.

professionally. Reading is one of my favorite hobbies, and I devour books on history, science, philosophy, and culture. I find it fascinating to learn about the world and its many wonders, and I often get lost in the stories and ideas that I discover. Some of my favorite authors include Nelson Mandela, Steve Biko, and Chinua Achebe, and I appreciate their unique perspectives on the world.

Music is another huge passion of mine, and I love listening to jazz, classical, and traditional African music. There's something about the rhythms and melodies that speaks to me on a deep level, and I often find myself lost in the sounds and emotions that music evokes. I've even tried my hand at playing the guitar, and while I'm still a beginner, I enjoy the challenge of learning and improving.

When I'm not indoors, you can find me outdoors exploring the natural world. I love hiking, camping, and rock climbing, and I find that being in nature helps me clear my mind and feel connected to the world around me. Some of my favorite hiking spots include Table Mountain in Cape Town and the Drakensberg Mountains in KwaZulu-Natal. And when I'm feeling really adventurous, I love to go skydiving or bungee jumping - there's nothing quite like the rush of adrenaline and the sense of accomplishment that comes with pushing myself to new heights!

Traveling is another one of my favorite hobbies, and I love exploring new places and experiencing different cultures. Whether it's trying new foods, visiting historical landmarks, or simply soaking up the local atmosphere, I find that traveling always broadens my horizons and helps me grow as a person. Some of my favorite travel destinations include Ethiopia, Morocco, and Brazil - each place has its own unique energy and charm, and I feel grateful to have experienced them.

In addition to these hobbies, I'm also a bit of a movie buff and enjoy watching classic films, documentaries, and foreign cinema. I find that movies have a way of transporting us to different worlds and perspectives, and I appreciate the artistry and craftsmanship that goes into making them. Some of my favorite films include "The Godfather," "The Matrix," and "Amistad" - each one has its own unique story and message, and I find myself drawn to the characters and themes.

Overall, I believe that having a variety of hobbies and interests helps keep me balanced and inspired, and I'm always looking to try new things and explore new passions. Whether it's reading, music, outdoor adventures, traveling, or movies, I find that each hobby brings its own unique joys and challenges, and I feel grateful to have them in my life."

Driver licenses

B Light Vehicle ≤ 3,500kg, A1 Motorcycle ≤ 125cc, A Motorcycle > 125cc, EB Articulated Light Vehicle ≤ 3,500kg, C1 Heavy Vehicle 3,500kg - 16,000kg, EC1 Articulated Heavy Vehicle 3,500kg - 16,000kg, C Extra Heavy Vehicle > 16,000kg, EC Articulated Extra Heavy Vehicle > 16,000kg

Driver license from

2023-03-00 (1 years)

Salary you wish

30 000 R per month