



# Nomfundo Nzuza

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Intern jobs

Permanent post

Contract jobs

Preferred occupation

Personal assistant  
Administrative jobs

Administrators  
Administrative jobs

Editors  
Media, journalism jobs

Switchboard operator  
Administrative jobs

Bookkeeper  
Administrative jobs

Receptionist  
Administrative jobs

Secretaries  
Administrative jobs

Preferred work location

Johannesburg  
Gauteng

Durban City  
KwaZulu-Natal

## Contacts and general information about me

Day of birth 1997-09-02 (26 years old)

Gender Female

Residential location Johannesburg  
Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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## Work experience

Working period **nuo 2020.04 iki 2022.08**  
 Company name Senzela Secondary School  
 You were working at: Government jobs  
 Occupation Assistant Educator  
 What you did at this job position? EA, ICT.. Admin assistant

Working period **nuo 2023.01 iki 2023.07**  
 Company name BP morninghill  
 You were working at: Cashiers  
 Occupation Cashier  
 What you did at this job position? Sales.. marketing.. merchandise..cleaning

Working period **nuo 2021.09 iki 2021.11**  
 Company name Fishaways  
 You were working at: Kitchen staff  
 Occupation BOH  
 What you did at this job position? Preparing meals

#### Education

Educational period **nuo 2018.01 iki 2019.06**  
 Degree Certificate  
 Educational institution Thekwini tvet college  
 Educational qualification N4, N5 & N6  
 I could work Public Relations Practitioner

Degree Certificate  
 Educational institution Richfield Graduate of Technology and Institution  
 Educational qualification End User Computing  
 I could work Computer related jobs

#### Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	fluent	very good	fluent

#### Computer knowledge

●Microsoft PowerPoint

●Microsoft outlook

●Introduction to personal computer

### Recommendations

●Microsoft word

Contact person

NW Nxumalo

●Microsoft excel

Occupation

Department Head

●Microsoft access

Company

Senzela Secondary School

Telephone number

0780130184

### Additional information

Driver licenses

None