



# Sibongile Sigenu

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Am looking for Admin Clerk jobs. I am positive and energetic person I work well with people who are diverse with different backgrounds, I obtain my Diploma in Management I do have computer skills Microsoft office also I do have expirience in Admin Clerk. I have communication skills and interpersonal skills and highly motivated.

Preferred occupation **Data capturers**  
Administrative jobs

**Government jobs**  
Government jobs

Preferred work location **Cape Town**  
Western Cape

## Contacts and general information about me

Day of birth **1989-01-10 (37 years old)**

Gender **Female**

Residential location **Cape Town**  
Western Cape

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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## Work experience

Working period **nuo 2016.06 iki 2016.09**

Company name **Lewis**

You were working at: **Call Centre agent**

Occupation **Intern**

What you did at this job position? **Debt collector**

## Education

Educational period	<b>nuo 2012.02 iki 2016.12</b>
Degree	Diploma
Educational institution	CPUT
Educational qualification	Management
I could work	As admin clerk

### **Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	fluent	very good	very good
		very good	very good
Afrikaans	basic	basic	good

### **Computer knowledge**

Micro soft office package

### **Additional information**

Driver licenses	None
Driver license from	2022-03-00 (3 years)
Salary you wish	R5000 R per month
How much do you earn now	N/A R per month