

## Sinazo Lama

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for Administrative jobs as i have a certificate in Management Assistant N6 and Office Administration L4, I have great communication skills, Proficient in English and Isixhosa and computer literate, proficient in the whole Microsoft office. I am a very hard working person, fast learner and very good in working under pressure.

Preferred occupation Data capturers

Administrative jobs

Government jobs
Government jobs

Receptionist Administrative jobs

Filing clerk

Administrative jobs

Personal assistant Administrative jobs

HR intern

Management, human resources jobs

Preferred work location Port Elizabeth

Eastern Cape

## Contacts and general information about me

Day of birth 2000-05-21 (25 years old)

Gender Female

Residential location Port Elizabeth

Eastern Cape

Telephone number Information is available only for registered users.

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