



# Azola Mswelanto

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am seeking for a work where my experience can not only improve the status of the organization but also automate the working process to the best possible one. I am willing to occupy in any department as long it will help me expose and advance my career

Preferred occupation Administrative jobs

Administrators  
Administrative jobs

Preferred work location Johannesburg  
Gauteng

## Contacts and general information about me

Gender Female

Residential location Port Elizabeth  
Eastern Cape

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period **nuo 2021.02 iki dabar**

Company name Shell ultra city garage

You were working at: Administrators

Occupation Admin assistant

What you did at this job position? Keeping well organized files and records of business activities

## Education

Degree Degree

Educational institution Walter Sisulu University

Educational qualification Advanced Diploma in Public management

## Languages

Language	Speaking level	Understanding level	Writing level
----------	----------------	---------------------	---------------

English	good	very good	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	good	very good	very good

#### Recommendations

Contact person	Chuma Yalezo
Occupation	Manager
Company	Shell ultra city garage
Telephone number	0632484114
Email address	Chuma.yalezo@gmail.com

#### Additional information

Salary you wish	R7000,00 R per month
How much do you earn now	R6500,00 R per month