

# **Happy Mthetwa**

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I am happy mthetwa 24 years old I am a recent graduate in human resources management I am looking for a professionally work experience.

I am actively looking for a job or an internship any kind of an organisation or company I am eager to learn and gain more experience and grow professionally and. I am a highly motivated individual with strong desire to learn and gain experience knowledge develop some new skills within the work place I believe my academic combinations matches with the job description and align

I am looking for general worker, cleaner, office cleaner, administrative assistant

Preferred occupation Other jobs

Other jobs

Generals General jobs

Preferred work location West Rand

Gauteng

#### Contacts and general information about me

Day of birth 1999-05-10 (25 years old)

Gender Female

Residential location West Rand

Gauteng

Telephone number Information is available only for registered users.

<u>Sign in</u>

Email address Information is available only for registered users.

Sign in

## **Education**

Educational period **nuo 2013.12 iki 2018.12** 

Degree Grade 12 / Matric

Educational institution Tswasongu second school

Educational qualification Grade 12

I could work Yes

Educational period **nuo 2021.11 iki 2022.11** 

Degree Diploma

Educational institution Sedibeng TVET college

Educational qualification Human resources management

I could work Yes

Languages					
	Lan	α	ua	a	es

Language	Speaking level	Understanding level	Writing level
English	good	good	good
Setswana	good	good	good
isiXhosa	good	good	basic
Sesotho	very good	very good	basic
isiZulu	good	good	do not know

# Computer knowledge

Microsoft word

Excel

Power point

Onenote

# Recommendations

Contact person Mrs montshiwa

Occupation Clerk

Company Motebong centre

Telephone number 0790888203

### **Additional information**

Driver licenses None

Salary you wish 4000 R per month