



# Fredricka Snyman

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Strong numerical and administrator skills, diploma in management, pastel accounting and did a course in management. i also like to help teach people if i have more knowledge of their vacancies. can work in teams and or alone and do not always need supervision to complete tasks/deadlines.

Preferred occupation                      Administrators  
Administrative jobs

Preferred work location                      Klerksdorp  
North West

## Contacts and general information about me

Day of birth                                      1979-10-04 (46 years old)

Gender    Female

Residential location                              Klerksdorp  
North West

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2020.03 iki 2023.03**

Company name                                      rekathusa funeral parlour

You were working at:                              Claims manager

Occupation    claims manager

What you did at this job position?              assessed and lodged funeral claims

Working period                                      **nuo 2007.02 iki 2013**

Company name                                      legal wise

You were working at:                              Lawyers

Occupation    litigation secretary/raf claims administrator

What you did at this job position?              compiling of court documents, lodging of raf claims

## Education

Educational period **nuo 1993 iki 1997**  
 Degree Grade 12 / Matric  
 Educational institution Maria Louw Secondary School  
 Educational qualification Grade 12  
 I could work n/a

Educational period **nuo 2012.01 iki 2012.11**  
 Degree Diploma  
 Educational institution Boston Campus and College  
 Educational qualification Pastel Accounting  
 I could work yes

Educational period **nuo 2011.01 iki 2011.11**  
 Degree Diploma  
 Educational institution Moshi Computer College  
 Educational qualification Introduction to Computers  
 I could work yes

Educational period **nuo 2023.02 iki 2023.02**  
 Degree Diploma  
 Educational institution SEESA  
 Educational qualification Management Course  
 I could work yes

### Languages

Language	Speaking level	Understanding level	Writing level
Afrikaans	fluent	fluent	fluent
English	very good	very good	very good
isiXhosa	good	good	basic

### Computer knowledge

windows, microsoft office, spread sheet

### Conferences, seminars

Management Course. February 2023

### Recommendations

Contact person	Gavileen Dada
Occupation	CFO
Company	Rekathusa Funeral Parlour
Telephone number	0606452401
Email address	gavileen@rekathusa-kld.co.za

#### **Additional information**

Your hobbies	reading, spending time with family and friends
Driver licenses	None
Salary you wish	15 000 R per month
How much do you earn now	13 500 R per month