

# Tia Jim Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a job that will allow me the chance to boost sales at an already successful company, such as your own. I am looking for the opportunity to use the skills that I have developed during my year of education. As a highly motivated and dedicated candidate with strong communication and interpersonal skills willingto bring innovation with new ideas in the business..I believe with my fast learning and abilities and commitment to succeed and relevant studies make me the perfect candidate to work in your organization

Preferred occupation Receptionist

Administrative jobs

HR intern

Management, human resources jobs

Shop assistants Retail, store jobs

**Nannies** 

Nanny, babysitter, child care jobs

Preferred work location Johannesburg

Gauteng

West Rand Gauteng

Pretoria / Tshwane

Gauteng

## Contacts and general information about me

Day of birth 2001-07-15 (22 years old)

Gender Female

Residential location Johannesburg

Gauteng

**Telephone number** Information is available only for registered users.

Sign in

<u>Sign in</u>

#### **Education**

Educational period **nuo 2019.01 iki 2019.12** 

Degree Grade 12 / Matric

Educational institution Hentie Cillier Hoerskool

Educational qualification Senior Certificate

Educational period nuo 2022.01 iki 2022.06

Degree Certificate

Educational institution Goldfields TVET College

Educational qualification Marketing Management N4

Educational period **nuo 2020.01 iki 2020.12** 

Degree Certificate

Educational institution Tshepo Themba Finishing School

Educational qualification Matric

Educational period **nuo 2023.02 iki 2023.10** 

Degree Diploma

Educational institution FS Compusteps Information and Technology

Educational qualification Office Administration

I could work Still continuing till November

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	fluent
isiXhosa	fluent	good	basic
Sesotho	fluent	very good	very good
Afrikaans	basic	basic	basic

## **Computer knowledge**

Ms Office

Excel

PowerPoint

# **Additional information**

Your hobbies Fashion

Traveling Social Media Exercise Reading

Salary you wish 6500 R per month