



Monique Ntanga Katende

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a team player, can work under pressure, self motivated and hard worker.

Preferred occupation	Administrators Administrative jobs
Preferred work location	East Rand Gauteng

Contacts and general information about me

Day of birth	1989-07-27 (36 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.05 iki dabar
Company name	Nkosi Nkosana Incorporated
Occupation	Administrator and personal assistant
What you did at this job position?	Assist in accounting department

Education

Educational period	nuo 2015.05 iki 2020.05
Degree	Diploma
Educational institution	ICB
Educational qualification	Diploma
I could work	As personal assistant also

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good

Computer knowledge

Microsoft Excel, Word, powerpoint

Recommendations

Contact person	SAMANTHA
Occupation	Director
Company	Nkosi Nkosana Incorporated
Telephone number	0723262795
Email address	moniquentanga27@gmail.com

Additional information

Your hobbies	Reading Gyming Singing Cooking
Driver licenses	B Light Vehicle \leq 3,500kg, A1 Motorcycle \leq 125cc, A Motorcycle $>$ 125cc, EB Articulated Light Vehicle \leq 3,500kg, C1 Heavy Vehicle 3,500kg - 16,000kg, EC1 Articulated Heavy Vehicle 3,500kg - 16,000kg, C Extra Heavy Vehicle $>$ 16,000kg, EC Articulated Extra Heavy Vehicle $>$ 16,000kg
Driver license from	2020-10-00 (5 years)
Salary you wish	12000 R per month
How much do you earn now	10575 R per month