



# Thokozani Cynthia Sumbuleta

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have a degree in BUiness Administration(marketing) and NATional certificate(matric).

I want a job in in my department or any related field.

I have a 1year experience, i worked as a BUiness developer at WEllsprings GEneral Dealer. I am a self starter, very good in both speaking and writing English and i have GOod communication skills.

I am currently in my home land(MAlawi) but am ready and willing to travel back to South Africa if i can find a job there.

### Preferred occupation

**Marketer**

Ads, marketing jobs

**Restaurant managers**

Restaurant, bar service jobs

**Receptionists**

Hotel jobs

**Receptionist**

Administrative jobs

**HR intern**

Management, human resources jobs

**Jobs abroad**

Jobs abroad

### Preferred work location

**Cape Winelands**

Western Cape

**Cape Town**

Western Cape

**Northern Suburbs**

Western Cape

## Contacts and general information about me

Day of birth

1999-12-31 (25 years old)

Gender

Female

Residential location

Cape Town

Western Cape

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

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### Work experience

Working period **nuo 2022.01 iki 2023.01**  
Company name WELlsprings GEneral Dealer  
You were working at: Marketing managers  
  
Company name WELlsprings GEneral Dealer  
Occupation BUSiness DEveloper  
What you did at this job position? I was able to write quotations, biddings, invoice, income statements, market the company on social media through Facebook, Instagram etc.

Working period **nuo 2023.02 iki 2023.08**  
Company name Crown Hotel  
Occupation Receptionist  
What you did at this job position? I was able to greet customers, direct them to their rooms, help them with what they need around the hotel

### Education

Educational period **nuo 2019.09 iki 2023.07**  
Degree Degree  
Educational institution Malawi Adventist University  
Educational qualification degree in BUSiness Administration

Educational period **nuo 2016.01 iki 2018.12**  
Degree Grade 12 / Matric  
Educational institution Rosebank Progress College(CApetown)  
Educational qualification Matric

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

### Additional information

Driver licenses None