



# Jabulile Ngcamu

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for job as Shop assistant or Receptionist I do have more than 3 years experience in both position I am a hard worker and self motivated individual I passed interpersonal skill hence I turn to work very well with others to achieve the goals set.

Preferred occupation	Shop assistants Retail, store jobs
	Switchboard operator Administrative jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1983-04-03 (42 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	Information is available only for registered users. <a href="#">Sign in</a>
Email address	Information is available only for registered users. <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2017.01 iki 2022.12</b>
Company name	Butterfield Bakery
You were working at:	Shop assistants
Occupation	Cashier
What you did at this job position?	Customer service and till Operator
Working period	<b>nuo 2011.02 iki 2016.08</b>
Company name	Selian Agencies
You were working at:	Administrators
Occupation	Receptionist
What you did at this job position?	Answering multiple telephone lines, data capture and filling

## Education

Educational period	<b>nuo 1996.01 iki 1999.12</b>
Degree	Grade 12 / Matric
Educational institution	Tshutshutshu secondary
Educational qualification	Matric
Educational period	<b>nuo 2006.01 iki 2006.10</b>
Degree	Certificate
Educational institution	Cornerstone HR
Educational qualification	Certificate

## Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiZulu	very good	very good	very good
Sesotho	very good	very good	good

## Computer knowledge

Microsoft word, outlook Express and internet explorer

## Recommendations

Contact person	Sekai Moyo
Occupation	Manager
Company	Selian Agencies
Telephone number	011 393 1328
Email address	sekai.moyo@sp-africa.com

## Additional information

Your hobbies	Reading and writing Internet surfing
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2014-05-00 (11 years)