



Robyn Munnick

Curriculum Vitae (CV)

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What job i'm looking for? My positive points

I graduated from Nelson Mandela University with both an undergraduate and an honours degree in industrial and organizational psychology. My educational background includes relevant duties like training, organizational behaviour, record keeping, and cross-cultural communication. My technological skills also cover a wide range of platforms and programs, including Microsoft Office programs. With these qualities in mind, along with my perseverance and drive to achieve, I am prepared to grow in this fascinating and exciting sector where I can learn more, work hard, and go above and beyond to provide exceptional service to both internal and external clients.

I have additionally acquired a variety of skills that enable me to effortlessly blend in with the culture of the group or team and to consistently work toward achieving shared objectives despite setbacks and failures.

My active participation in numerous academic and extracurricular organizations has also greatly aided me in improving my leadership and communication abilities, all of which are essential for success in the corporate world.

Highlights of my background include:

- Acquiring a thorough understanding of a wide range of HR topics, such as workforce planning, national and international HR regulations, and workplace diversity.
- Utilizing administrative and office support skills to enhance workflow, surpass targets, and maximize effectiveness and productivity.
- I consistently exhibit the utmost professionalism in all of my endeavors.
- I am confident that I could promptly exceed your expectations in this position given my extensive education, knowledge in a range of administrative and human resources duties, and excellent time management and problem-solving skills.
- I am a team player who is a go-getter with strong interpersonal skills.

Preferred occupation	Human Resources
	Other jobs

Preferred work location	Port Elizabeth Eastern Cape
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Contacts and general information about me

Day of birth	1999-07-23 (24 years old)
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Gender	Female
Residential location	Port Elizabeth Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	8000 R per month
How much do you earn now	6000 R per month