

# **Bevely Zuziwe Ngcobo**

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

Housekeeper, Cleaner, receptionist or admin.

Preferred occupation Housekeeper

Hotel jobs

Preferred work location Durban City

KwaZulu-Natal

### Contacts and general information about me

Day of birth 1997-07-14 (28 years old)

Gender Female

Residential location Durban City

KwaZulu-Natal

Telephone number Information is available only for registered users.

<u>Sign in</u>

Sign in

#### **Work experience**

Working period **nuo 2023.03 iki 2023.09** 

Company name Nobamba High School

You were working at: Receptionist

Occupation Admin assistant

What you did at this job position? Admin work

Working period **nuo 2022.12 iki 2023.02** 

Company name Umthunzi Hotel

You were working at: Housekeepers

Occupation Yes

What you did at this job position? Housekeeping, cleaning, making sure that the rooms are clean

and ready for the guests.

Working period **nuo 2018.02 iki 2018.11** 

Company name Walter Sisulu University

You were working at: Computer operator

Occupation Yes

What you did at this job position? Assisted students on how to use computers for e-Learning.

Working period **nuo 2016.04 iki 2016.12** 

Company name Clothing Junction

You were working at: Customer care agent

Occupation Yes

What you did at this job position? Helping customers with their needs, cleaning the store.

Working period nuo 2021.04 iki 2022.08

Company name Izingolweni Clinic

You were working at: Cleaners

Occupation Yes

What you did at this job position? Cleaning the clinic

#### **Education**

Educational period **nuo 2017.01 iki 2019.11** 

Degree Diploma

Educational institution Walter Sisulu University

Educational qualification National Diploma in Information Technology

I could work Yes

Educational period **nuo 2015.01 iki 2015.11** 

Degree Grade 12 / Matric

Educational institution Mshweshwe High School

Educational qualification Diploma

I could work Yes

Educational period nuo 2023.03 iki 2023.09

Degree Certificate

Educational institution University of Johannesburg

Educational qualification Artificial Intelligence in the 4IR

I could work Yes

Educational period **nuo 2023.06 iki 2023.09** 

Degree Certificate

Educational institution Teacher Connect
Educational qualification TEFL Certificate

I could work Yes

Languages			
Language	Speaking level	<b>Understanding level</b>	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
isiXhosa	fluent	fluent	basic

## **Computer knowledge**

Microsoft office, Computer Literacy

## **Additional information**

Your hobbies Music,art and social media

Driver licenses None

Salary you wish 6000 R per month How much do you earn now 0.00 R per month