

Relebogile Molaoa

Curriculum Vitae (CV)

What job i'm looking for? My positive points

My Name is Relebogile, and I am a kindhearted unemployed person who has spent the last period looking for work.

Friends & family would describe me as well mannered. Others strongly believe in my ability to treat others with

respect. My critics may prefer to refer to me as emotionally intelligent - whats happpening on the inside does not show on the outside. I prefer an organising role and naturally approach life in a calm and patient manner. Friends and family would

suggest that my ideal role is one which utilises my gift for working with people and provides me with clear and

achievable goals and targets. I would prefer a compensation package which is a combination of basic salary with team

performance based commission.

A fitting title of my autobiography would be: I love working with people, and I am a very passionate person. I consider

other people's feelings and respect their ideas. I pay attention to ones actions and uttered words. I love working with a team of bubbly

fellows, working as a team, helping each other, sharing everything we have. It must be a chilled and peaceful

environment full of laughter and ideas. It must be a clean environment, peaceful and comfortable. .

Preferred occupation Data capturers

Administrative jobs

Call Centre agent Administrative jobs

Administrative Construction jobs

Preferred work location Pretoria / Tshwane

Gauteng

Johannesburg

Gautena

Contacts and general information about me

Gender Male

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

Work experience

Working period **nuo 2015.01 iki 2017.01**

Company name BBKYO

You were working at: Project manager

Occupation Admin

What you did at this job position? Administrative job

Working period nuo 2017.02 iki 2017.12

Company name Sohaca

You were working at: Pharmacists

Occupation Epwp

What you did at this job position? Administrative job

Working period nuo 2023.05 iki 2023.06

Company name Ingwe tvet college

You were working at: Aftercare assistant

Occupation Invigilator job

What you did at this job position? Invigilating

Education

Educational period **nuo 2015.01 iki 2016.11**

Degree Certificate

Educational institution Ingwe tvet college

Educational qualification Human Resources management N4

I could work HR work

Educational period **nuo 2019.01 iki 2021.12**

Degree Degree

Educational institution St john vianney seminary

Educational qualification Bachelor's degree in philosophy

I could work Any administrative job

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|----------------------------|---------------|
| Sesotho | fluent | fluent | fluent |
| English | fluent | fluent | fluent |
| Setswana | good | good | basic |
| isiZulu | good | good | basic |
| isiXhosa | very good | very good | very good |

Computer knowledge

Microsoft word, microsoft excell, data base and hardware.

Conferences, seminars

I never attended any seminar. Besides i have attended workshops, on social cohesion in 2019.

Additional information

Your hobbies Music, Art, Interior designing, hiking, and travelling.

Driver licenses None

Salary you wish 12000 R per month

How much do you earn now 00 R per month