



Nolihle Thafeni

Curriculum Vitae (CV)

What job i'm looking for? My positive points

In my current role as the Sales supervisor, I was accustomed to working in a high-pressure environment where accuracy and attention to detail were essential. This role required a high degree of professionalism, maturity, loyalty, confidentiality and the ability to communicate effectively at all levels. I pride myself on my ability to deal with pressure and multi-task with a positive and flexible attitude.

A proactive team member who can also work independently, I always aim to go above and beyond my set duties to ensure the best systems are in place to allow the organisation to function as efficiently as possible.

I am a highly motivated individual, keen to accept responsibility and develop myself, both professionally and academically. I would like to work for an organization that provides a stable but challenging environment wherein I can use skills already gained in a corporate environment to work towards a common goal. I work well under pressure, can manage my own time efficiently, as well as that of a team,

Preferred occupation	Shop assistants
	Retail, store jobs
	Administrators
	Administrative jobs
Preferred work location	West Rand
	Gauteng
	Johannesburg
	Gauteng

Contacts and general information about me

Day of birth	1990-01-27 (35 years old)
Gender	Female
Residential location	West Rand Gauteng
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period **nuo 2019.09 iki 2020.06**
 Company name Wi Connect
 You were working at: Sales consultant
 What you did at this job position? Provide support to individual to achieve targets - Determine long- and short-term sales goals through action plan

Working period **nuo 2014.02 iki 2019.05**
 Company name Interpark
 You were working at: Other jobs
 What you did at this job position? Working as cashier - liaising with head office. - Resolving customer complaints

Education

Educational period **nuo 2021.01 iki 2021.02**
 Degree Certificate
 Educational institution Computer skill
 Educational qualification Office Administration
 I could work Office Administration

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	good	very good	very good
isiZulu	good	good	good
Sesotho	do not know	good	basic

Computer knowledge

MS Office: MS Word+ Excel + PowerPoint
☐ E-mail & Internet, Hotel + Flight bookings - > Windows & File Management
☐ Typing
☐ Business Documentation
☐ Business English
☐ Minutes of meeting & Quick Write
☐ Basic Pastel Accounting
☐ Customer Service
☐ Office Admin

Additional information

Your hobbies Reading

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2020-11-00 (5 years)
Salary you wish	R6-7000 R per month
How much do you earn now	R0 R per month