



Nosisa Mashego

Curriculum Vitae (CV)

What job i'm looking for? My positive points

My name is Nosisa Mashego, an experienced Personal / Executive Assistant, Human Resources and Labour Relations seasoned professional.

Born and raised in Bisho, Eastern Cape. I started my career on contract basis as a Secretary to an Executive Manager in Denel Aviation, an Entity of Denel where I gained a lot of experience in Human

Resources Management and Office Management.

I was then appointed permanently as a Secretary to a Labour Relations Executive Manager in DATAM, another entity of Denel. After two years in the position, I was promoted as a Senior Secretary, managing the office of the Group Labour Relations Manager at Denel Head Office, Waterkloof, Pretoria. Two years later, I was promoted as a Personal Assistant, managing the office of

the General Manager at Denel Personnel Solutions, another entity of Denel.

In 2004, I was appointed as an HR Consultant at Denel Personnel Solutions (DPS), an entity of Denel,

providing the full HR spectrum to the Cleaning and Security workforce. In 2007, I was promoted as an HR Manager at Denel Properties, another entity of Denel until I left Denel end June 2010.

I joined Qinisa Civil and Construction as an HR Manager for a year until it was liquidated in May 2012. In June 2012, I joined National Treasury as a Deputy Director, Labour Relations and was promoted in February 2015, as a Deputy Director Labour Relations and Employment Equity.

I joined the Government Technical Advisory Centre in February 2018 as Deputy Director, Labour Relations and Employment Equity until October 2022.

I am currently working for a Quantity Surveyor Company as an HR Manager from December 2022 to date on a fixed term contract.

I hold a Diploma in Human Resource Management and Training from Varsity College, Pretoria, a National Diploma in Business Computing from Boarder Technikon, Eastern Cape and a Secretarial Certificate also from Boarder Technikon in Eastern Cape. I am currently studying LLB through UNISA.

Throughout my professional career, I always deliver more than what is expected.

An opportunity for an interview to share my successes and skills will be greatly appreciated

Preferred occupation	Administrators Administrative jobs
Preferred work location	Gauteng

Contacts and general information about me

Day of birth	1974-06-22 (49 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	30000.00 R per month
How much do you earn now	25000.00 R per month