



# Lesedi Moletsane

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a highly skilled communicator with strong leadership abilities, demonstrated through my successful management of my own business. With a keen understanding of effective business operations, I bring a wealth of knowledge in running a business and maintaining a high level of professionalism. I approach my work with dedication, ensuring that I am well-presented and consistently delivering results. My commitment to excellence is reflected in my strong work ethic, making me an ideal candidate for roles such as receptionist, PA, bookkeeper, and manager. I deeply respect and value my work, and I am eager to contribute my skills to your team.

Preferred occupation      Jobs for students  
Student jobs

Preferred work location      Gauteng

## Contacts and general information about me

Day of birth	2005-08-30 (20 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	Information is available only for registered users. <a href="#">Sign in</a>
Email address	Information is available only for registered users. <a href="#">Sign in</a>

## Education

Educational period	<b>nuo 2023 iki dabar</b>
Degree	Grade 12 / Matric

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

## Computer knowledge

proficiency in working with them,I bring a robust skill set in Microsoft Office applications, including Excel, Word, Access, and PowerPoint. Additionally, I am proficient in navigating Windows environments. My proficiency in these tools enhances my ability to contribute effectively to various tasks and projects.

I possess a solid foundation in Computer Application Technology, acquired during my time at

#### **Additional information**

school. This background equips me with a comprehensive understanding of computer systems and

Your hobbies

I am a passionate writer and proud owner of businesses, showcasing my creativity and entrepreneurial spirit. Beyond the workplace, I am deeply family-oriented, emphasizing the value of strong connections and a supportive environment

Driver licenses

None