



Mokgadi Jason

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Dear Hiring Manager

I'm writing to you regarding the Administration clerk post that's currently advertised in the Polokwane region. I meet the minimum requirements and have a working experience in the retail and hospitality sectors.

I am a hard-working individual who can work in a fast-paced environment, a team player who easily develops good relationships with co-workers and customers and adapts to various business units.

I would be delighted to be part of Pholoso Netcare Personnel serving and if my application can be considered.

Sincerely,

Mokgadi Jason

Preferred occupation	Administrators Administrative jobs
	Receptionist Administrative jobs
Preferred work location	Polokwane / Pietersburg Limpopo

Contacts and general information about me

Day of birth	1988-07-09 (37 years old)
Gender	Female
Residential location	Polokwane / Pietersburg Limpopo
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period **nuo 2020.01 iki 2021.12**
 Company name Jet Rosebank Mall
 You were working at: Sales consultant
 Occupation Admin Assistant
 What you did at this job position? Cashier, Admin Assistant, Cash Handling, Customer Relations, Inventory management.

Working period **nuo 2017.01 iki 2019.12**
 Company name Baphuthing Catering Services
 You were working at: Waiters, waitresses
 What you did at this job position? Waitressing, Menu presentation, Tableside Service

Education

Educational period **nuo 2020.01 iki 2020.12**
 Degree Grade 12 / Matric
 Educational institution City Deep Adult Learning Centre
 Educational qualification Grade 12 / Matric

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent
Sepedi	fluent	fluent	fluent
isiZulu	good	very good	basic

Recommendations

Contact person Dan Buthelezi
 Occupation Team Leader
 Company Jet Store
 Telephone number 078 428 1180

Contact person Simon Lemao
 Occupation Chef
 Company Baphuthing Catering
 Telephone number 076 376 8686

Additional information

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg
 Driver license from 2013-11-00 (12 years)