



Cecelia Bhila

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Dear Hiring Managers,

As a highly motivated and dedicated student with strong interpersonal and communication skills, I would like to apply for the vacant position which align with my qualifications and skills at your company.

As a student I am extensively involving myself in events/activities, which has allowed me to develop strong interpersonal skills. My involvement in various events, women's conference, leadership masterclass and climate change has allowed me to work closely with my peers which improved my communication skills both written and verbal.

These experiences have allowed me to develop strong time management and organisational skills, which I see as being very important when seeking to work while continuing to study.

Personal attributes that I believe make me suitable for this position include:

Motivation: Events participation and school results demonstrate high motivation.

Communication: part of this events they encourage us to be more engaging and understand each other while expressing one's opinion.

Customer Service: Assisting with the sale of products at Herbalife improved my marketing sales skills and technical skills also to know how to identify consumer's needs.

Computer literacy: I have obtained Basic Ms Word certificate and Communication skills Certificate at SpecCon Holdings courses.

I believe that I have a lot to offer your organisation. I am keen to develop my professional skills and look forward to discussing my application with you at an interview. I have enclosed a copy of my resume for your consideration. I can be contacted at all times on the details provided above.

Thanking you in advance for your time,

Bhila Cecelia

Preferred occupation

HR intern

Management, human resources jobs

Part time jobs

Part time, weekend jobs

Jobs for students

Student jobs

Government jobs

	Government jobs
	Receptionists Hotel jobs
Preferred work location	Polokwane / Pietersburg Limpopo

Contacts and general information about me

Day of birth	1999-06-30 (26 years old)
Gender	Female
Residential location	Mbombela / Nelspruit Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Education

Educational period	nuo 2019.01 iki 2023.11
Degree	Degree
Educational institution	University of Limpopo
Educational qualification	Bachelor's Degree in Human Resource Management

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
SiSwati	fluent	fluent	fluent
isiZulu	very good	very good	very good
Xitsonga	good	very good	basic
Sepedi	basic	good	basic

Computer knowledge

Excel
PowerPoint
MS Word
Outlook
Office

Conferences, seminars

communication skills both written and verbal.

Online Teaching: I have pursued an online certificate (TEFL) because I'm passionate in teaching and engagement with diverse people.

As a student I am extensively involving myself in events/activities, which has allowed me to develop

Recommendations

strong interpersonal skills. My involvement in various events, women's conference, leadership

Contact person Ntokozo Sandra Mahlalela

masterclass and climate change has allowed me to work closely with my peers which improved my

Occupation Independent Distributor

Company Herbalife

Telephone number 0796705954

Contact person Ms Morgan

Occupation Educator

Company Department of Education

Telephone number 081 828 4681

Additional information

Your hobbies Problem-solving
Traveling
Calculations
Reading
Cooking & baking
Learning new languages

Salary you wish Market Related R per month