

# **Daphne Moodley**

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

Admin clerk work from home.

I worked at the South African Police Service from 2000/8/1 until 2021/1/30 and had to resign due to my late husband being diagnosed with brain cancer. sadly he passed away in 2022. Since then i have had NO luck in finding work that i could do from home.

Work that has been done at previous work:

Typing reports, Enquirers feedback, updating systems.

I have had nearly 20 years working with the South African Police Service as an admin clerk

love to type and work online

Preferred occupation IT, computing jobs
Preferred work location Pretoria / Tshwane

Gauteng

#### Contacts and general information about me

Day of birth 1972-05-14 (53 years old)

Gender Female

Residential location Pretoria / Tshwane

Gauteng

Telephone number Information is available only for registered users.

Sign in

Sian in

#### Work experience

Working period **nuo 2000.08 iki 2021.01**Company name South African Police Service

You were working at: Data capturers

Occupation data capturer

What you did at this job position? data entry/admin clerk

#### **Education**

Educational period **nuo 1991.01 iki 1991.11** 

Degree Grade 12 / Matric

Educational institution Goerge Hoffmeyer High

Educational qualification matric

I could work admin , data typist

#### Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	fluent	very good

## **Computer knowledge**

**Basic Computer Studies** 

Windows 95 to Windows11

Microsoft Office, Excel, Word Perfect, Power point

#### **Recommendations**

Contact person Capt Karina Brand
Occupation HRM Commander

Company South African Police Service
Telephone number 012 3749853/0798914276

### **Additional information**

Your hobbies Searching the internet, reading, Listening to music, arts and

crafts

Driver licenses None

Salary you wish 10000 R per month