

# **Xolile Ngozo**

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I am looking for an administrative jobs such clerk or receptionist, and general jobs such as cleaning or packing. I am computer literate and I am able to work under pressure. I have good communication skills and I know more than 3 South African languages English included.

Preferred occupation Administrators

Administrative jobs

Generals
General jobs

Cleaners Labour jobs

Preferred work location Phuthaditjhaba

Free State

#### Contacts and general information about me

Day of birth 2002-05-17 (21 years old)

Gender Female

Residential location Phuthaditjhaba

Free State

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

#### **Education**

Educational period **nuo 2017.01 iki 2019.12** 

Degree Grade 12 / Matric

Educational institution Morena Mokopela Secondary School

Educational qualification National Senior Certificate

#### Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
English	very good	fluent	very good
Sesotho	fluent	fluent	fluent
isiZulu	very good	very good	very good

## **Computer knowledge**

I am computer literate. I have done computer courses in my tertiary education and passed it with distinctions.

### **Additional information**

Your hobbies Reading novels. Playing soccer and volleyball.

Driver licenses None

Salary you wish 7000 R per month