



# Chelsea Petersen

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

My interests in a job is in administration work which includes, data collection, data entry, filing etc, my positive points are the following :

Focused

Honesty

Dedication

Continuous learning

Hard Work

Preferred occupation	Data capturers Administrative jobs
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Preferred work location	Cape Town Western Cape
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## Contacts and general information about me

Day of birth	2000-05-31 (23 years old)
Gender	Female
Residential location	Southern Suburbs Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2019.06 iki 2020.10</b>
Company name	Fire&Smoke
You were working at:	Chefs
Occupation	Hospitality
What you did at this job position?	All rounder, preparing and making food for customers

Working period **nuo 2020.11 iki 2020.11**  
Company name EXL  
You were working at: Agents  
Occupation Call Centre  
What you did at this job position? Helping customers with different insurance options

Working period **nuo 2019.06 iki 2019.09**  
Company name Taj hotel  
You were working at: Chefs  
Occupation Hospitality  
What you did at this job position? All rounder, working in hot kitchen, cold kitchen as well as dessert area and front of house etc.

Working period **nuo 2021.08 iki 2023.06**  
Company name Preply  
You were working at: Teachers  
Occupation Online teaching  
What you did at this job position? Teaching English to foreign students, younger kids

Working period **nuo 2023.09 iki 2024.02**  
Company name EF language campud  
You were working at: Administrators  
Occupation Admin  
What you did at this job position? Front desk duties, admin work, filing, data capturing, planning events, decorating etc.

### Education

Educational period **nuo 2018.02 iki 2019.12**  
Degree Diploma  
Educational institution Capsicum culinary school  
Educational qualification Diploma

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

### Computer knowledge

Certification in Experience in Microsoft Word  
Good typing skills

### Additional information

Your hobbies

Day trips  
Spending time with family  
Preparing food for my family  
Wine trips

Driver licenses

None

Salary you wish

12000 R per month

How much do you earn now

4455 R per month