

## **Mamothusi Makara**

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for a job either as a receptionist or admin clerk.

Positive points are:

Computer skills, Microsoft Word, Excel and other packages

- · Customer service
- Telephone etiquette
- Excellent verbal and written

communication

- Problem solving skills
- Decision making skills
- Time management skills
- Data capturing

Preferred occupation Student

Administrative jobs

Preferred work location Bloemfontein

Free State

## Contacts and general information about me

Day of birth 1995-07-12 (30 years old)

Gender Female

Residential location Bloemfontein

Free State

Telephone number Information is available only for registered users.

<u>Sign in</u>

Sign in

## **Additional information**

Salary you wish 16000 R per month