



# Nthabiseng Letswalo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Library job. I have 15 years experience and I have a Bachelor degree in Information Science. Desire to meet and serve the library's user community.

Ability to think analytically and to develop new or revised systems, procedures, and work flow

Ability to exercise initiative and independent judgment

Knowledge of computers, the internet, and commercially available library software

Knowledge of a foreign language for communities with non-English speaking populations

Ability to prepare comprehensive reports and present ideas clearly and concisely in written and oral form

Ability to make administrative decisions, interpret policies, and supervise staff

Ability to motivate, establish and maintain effective working relationships with associates, supervisors, volunteers, other community agencies and the public

Knowledge of the philosophy and techniques of library service

Ability to organize job duties and work independently

Demonstrated knowledge of library materials and resources

Creativity to develop and implement library programs and services

Ability to communicate both orally and in writing

Positive attitude toward library users with special needs

Preferred occupation	Administrators Administrative jobs
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Preferred work location	Rustenburg North West
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## Contacts and general information about me

Day of birth	1979-08-28 (46 years old)
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Gender	Female
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Residential location	Brits North West
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Telephone number	Information is available only for registered users. <a href="#">Sign in</a>
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Email address	Information is available only for registered users. <a href="#">Sign in</a>
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**Additional information**

Salary you wish 20 000 R per month

How much do you earn now 15 000 R per month