



Kesenogile Poo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Organizing and filling documents planning and coordinating company events communication and implementing office policies answering phone calls and greeting customers and guests

Preferred occupation Administrators
Administrative jobs

Preferred work location Rustenburg
North West

Contacts and general information about me

Day of birth 1999-07-16 (26 years old)
Gender Female
Residential location Rustenburg
North West
Telephone number *Information is available only for registered users.*
[Sign in](#)
Email address *Information is available only for registered users.*
[Sign in](#)

Education

Educational period **nuo 2022.01 iki 2024.12**
Degree Certificate
Educational institution College
Educational qualification Office administration
I could work Yes

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| Setswana | fluent | fluent | very good |

Computer knowledge

Microsoft excela , Microsoft office, PowerPoint

Additional information

Your hobbies Music

| | |
|--------------------------|--------------------------|
| | Exercising Leanerning |
| Driver licenses | None |
| Salary you wish | 30000-40000 R per month |
| How much do you earn now | 1500 R per month |