



# Kelly Van Wyk

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a very hard working young lady. Any project that i do take on, i always intend to do my best and ensure that i finish what i have started. I am very open minded and always keen to earn new things. With that being said, i am a very fast learner as well and easily adapt in different environments. I am a team player and i also have no problem in taking the lead. I have good communication skills and comprehension skills. I work well under pressure. My biggest motivation are my kids. I fell pregnant with my daughter while i was in my matric year and despite all the difficulty it came with, i still pushed through and passed with a bachelors pass.

Preferred occupation                      Administrators  
Administrative jobs

Preferred work location                      Cape Town  
Western Cape

## Contacts and general information about me

Day of birth                                      2001-11-25 (22 years old)

Gender    Female

Residential location                              Cape Flats  
Western Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2020.10 iki 2021.03**

Company name                                      Morgenson Primary School

You were working at:                              Training

Occupation    teachers assistant

What you did at this job position?              i assisted teachers with their administrative duties. Invigilated class exams. Helped teachers prepare lessons for learners.

## Education

Educational period **nuo 2021.04 iki 2021.06**  
 Degree Some Schooling  
 Educational institution communiversity of South Africa

Educational period **nuo 2017.01 iki 2019.11**  
 Degree Grade 12 / Matric  
 Educational institution Mount View High School  
 Educational qualification National Senior Certificate

#### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	good	good	good

#### Computer knowledge

i have a little bit of experience using the Microsoft Office

#### Additional information

Your hobbies my hobbies are reading and playing games such as word cross, etc. to exercise my brain  
 Driver licenses None  
 Salary you wish 6500 R per month