



# Bongekile Solomon

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Good day. I'm looking for any kind of job opportunity in the finance department.

I am a self-driven, well disciplined and self motivated person. Punctuality is my priority and I strive for perfection. My work is my pride. I accept responsibility and adhere to all regulations as laid out.

## KEY SKILLS AND COMPETENCIES

I am able to use initiative.

Strong leadership skills in board governance & new business developments.

A motivated team player who is results driven.

Entrepreneurial with commercial acumen.

Results-oriented with a positive outlook and a clear focus on high quality and business profit.

## Contacts and general information about me

Day of birth	1981-12-12 (44 years old)
Gender	Female
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2010.03 iki 2011.06</b>
Company name	Stryker S.A Pty Ltd
You were working at:	Finance officer
Occupation	Credit Controller
What you did at this job position?	Maintain accurate and up to date customer details And accounts. Have regular customer contact by phone, fax and email Anticipate developments and identify accounts that Will need special attention. Visit customers as part of the debt collection process Responsible for incoming payment allocations.

Working period **nuo 2008.03 iki 2009.08**

Company name International Game Technology Pty Ltd

You were working at: Finance officer

Occupation Bookkeeper

What you did at this job position? Debt collection and monthly aged analysis. Distribute monthly statements to all customers. (Foreign and Local Debtors) Prepare and maintain audit schedules and GL Recons. Bank Reconciliation, maintain Cashbook Perform all Electronic fund transfers Allocate incoming payments Review and correct accounting of revenues and Relevant Cost of Sales for all transactions on an Ongoing basis. Raise monthly recurring invoices and systems Revenue invoices periodically. Prepare monthly reports in respect of the revenues.

Working period **nuo 2006.03 iki 2008.07**

Company name Vibramech Pty Ltd

You were working at: Finance officer

Occupation Payroll & Creditors Clerk

What you did at this job position? Process, maintain and reconcile accounts payable. Prompt payments and resolve queries. Compile payroll data such as hours worked, taxes, Union dues to be withheld and employee identification numbers from time sheets. Prepare computer input forms. Compute wages and deductions. Review wages computed and correct errors to ensure accuracy of payroll. Record changes affecting net wages such as loan payments, garnishee deductions, unpaid leave, overtime worked, sick and annual leave taken. Appoint new employees and terminate employment upon resignation.

Working period **nuo 2015.10 iki 2017.11**

Company name Basgo Enterprises Botswana

You were working at: Finance officer

Occupation Financial Controller

What you did at this job position? Distribute monthly statements to all customers. Maintain strong relationships with all clients to ensure invoices are clear for payment. Manage the timely and effective collection of all debts and payments. Maintain accurate and up to date customer details and accounts. Have regular customer contact by phone, fax and email. anticipate developments and identify accounts that will need special attention. Responsible for incoming payment allocations.

## Education

Educational period **nuo 2001.02 iki 2005.11**

Degree Degree

Educational institution Midrand Graduate Institute Business School

Educational qualification BCom Accounting Degree

I could work Finance Department

## Languages

Language	Speaking level	Understanding level	Writing level
English	good	very good	very good
isiZulu	very good	very good	very good
Afrikaans	good	very good	good
Setswana	very good	very good	very good

## Computer knowledge

MS Excel 2007  
 Sage Accounting on computers  
 MS Word  
 VIP Payroll  
 SYSPRO Accounting system  
 SAP B1 Accounting system  
 MFG Accounting system

## Conferences, seminars

None

## Recommendations

Contact person Ms Cynthia Mundy  
 Occupation Financial Controller  
 Company International Game Technology  
 Telephone number 011 317 1021  
 Email address Cynthia.mundy@igt.com

Contact person Mr Yugen Chetty  
 Occupation Financial Director  
 Company Stryker S.A  
 Telephone number 011 791 4644  
 Email address Yugen.chetty@stryker.co.za

Contact person Mrs Charmain Van Niekerk  
 Occupation Accountant  
 Company Vibramech Pty Ltd  
 Telephone number +2711 762 5501  
 Email address C.vanniekerk@vibramech.co.za

## Additional information

Your hobbies	Farming Exercise Reading
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2009-04-00 (16 years)
Salary you wish	R25 000.00 R per month
How much do you earn now	R20 000.00 R per month