

Difedile Marie Mokoena

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I want to be a secretary because I am good in English.I am able to take notes and listen attentively to the key points.I can communicate well with people.I am able to work in groups and individually.I can work under pressure.

Preferred occupation Secretaries

Administrative jobs

Front Desk Agent Administrative jobs

Preferred work location Sedibeng

Gauteng

Contacts and general information about me

Day of birth 2001-08-10 (24 years old)

Gender Female

Residential location Sedibeng

Gauteng

Telephone number Information is available only for registered users.

Sian in

Email address Information is available only for registered users.

<u>Sign in</u>

Work experience

Company name None
Occupation N/A

What you did at this job position? I am still unemployed

Education

Educational period **nuo 2022.01 iki 2024.06**

Degree Certificate

Educational institution Sedibeng TVET College

Educational qualification Human Resource Management

I could work In offices

Languages

Language Speaking level Understanding level Wri	iting level
Sesotho fluent fluent fluent	ent
English fluent fluent fluent	ent
isiXhosa basic good goo	d

Computer knowledge

Windows

Additional information

Your hobbies I can write.

I can do speeches.

Driver licenses None

Salary you wish R4500 R per month How much do you earn now R0.00 R per month