



Ntebaleng Irene Moshishi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for data capturing job opportunities, however I am open to any kind of job opportunity as am a fast learner and also looking forward to new challenges.

Preferred occupation
Generals
General jobs

Preferred work location
Bethlehem
Free State

Contacts and general information about me

Day of birth
1994-01-25 (30 years old)

Gender
Female

Residential location
Phuthaditjhaba
Free State

Telephone number
Information is available only for registered users.
[Sign in](#)

Email address
Information is available only for registered users.
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Work experience

Working period
nuo 2018.10 iki 2022.03

Company name
Makwane Copy Shop

You were working at:
Generals

Occupation
General Worker

What you did at this job position?
making photo copies, printouts, typing, receiving and sending emails and fax, managing incoming stock and files, managing customer

Education

Educational period
nuo 2020.02 iki 2024.06

Degree
Degree

Educational institution
University of South Africa

Educational qualification
BA in Police Science

I could work
Police Officer

Educational period **nuo 2016.01 iki 2017.06**
Degree Certificate
Educational institution Maluti Tvet College
Educational qualification Management Assistant
I could work Clerk or Receptionist

Educational period **nuo 2014.01 iki 2014.12**
Degree Grade 12 / Matric
Educational institution Phiritona Secondary School
Educational qualification National Senior Certificate
I could work General worker

Languages

Language	Speaking level	Understanding level	Writing level
Sesotho	fluent	fluent	fluent
English	very good	very good	very good
isiZulu	basic	basic	basic

Computer knowledge

I am computer literate
* Microsoft Word
*Microsoft Excel
*Microsoft Power Point
*Microsoft Access
*Internet access

Recommendations

Contact person Mr Mosokotso L E
Occupation Owner
Company Makwane Copy Shop
Telephone number 0614476825
Email address ej.middcore@gmail.com

Contact person Prof Puleng Lenkabula
Occupation Principal and Vice-Chancellor
Company University Of South Africa
Telephone number 0800001870
Email address unisa@thehotline.co.za

Contact person	Mr Tsotetsi M E
Occupation	Acting Principal
Company	Maluti Tvet College
Telephone number	0587136100

Additional information

Your hobbies	* Helping students with online applications * Teaching children basic computer skills
Driver licenses	None
Salary you wish	R4500 R per month
How much do you earn now	R0 R per month