Kaydi Du Toit

Curriculum Vitae (CV)

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What job i'm looking for? My positive points

Im looking for a company who needs assisting in receptionist im a person with experienced of filing and admin and computer skills. Im a people's person and have a organized personality. Im a fast learner and have good telephone manners. And im a very friendly and understanding person.

Preferred occupation	Secretaries Administrative jobs
Preferred work location	Port Elizabeth Eastern Cape

Contacts and general information about me

Day of birth	2005-03-23 (20 years old)
Gender	Female
Residential location	Port Elizabeth Eastern Cape
Telephone number	*Information is available only for registered users.* Sign in
Email address	*Information is available only for registered users.* Sign in

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	fluent	fluent	fluent

Computer knowledge

I done Computer applications technology at school as a subject and im well known in that area

Recommendations

Contact person	Lorinda zurcher
Occupation	Filing
Company	Zurchers Electrical
Telephone number	0731768261

Additional information

Your hobbies	On weekend i like to spend time with horses and friends and i like to read a book at the beach on some occasions
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2023-08-00 (2 years)
Salary you wish	7000 R per month

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