

## **Caitlin Dawson**

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

With a unique blend of creative prowess and administrative efficiency, I am a dedicated professional with two years in administrative assistance. In my graphic design role in Oakfields college, I honed my skills in translating concepts into visually compelling designs, contributing to successful projects. Additionally, during my tenure as an administrative assistant, I played a crucial role in streamlining operations through meticulous invoicing and timesheet management. My proficiency in design software and attention to detail in administrative tasks have equipped me with a comprehensive skill set. I am now seeking an opportunity where I can leverage my creative talents and administrative expertise to contribute effectively.

Preferred occupation Graphic designers

IT, computing jobs

Preferred work location Pretoria / Tshwane

Gauteng

## Contacts and general information about me

Day of birth 1997-09-29 (26 years old)

Gender Female

Residential location Pretoria / Tshwane

Gauteng

Telephone number Information is available only for registered users.

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## **Additional information**

Salary you wish 10000 R per month How much do you earn now 11000 R per month