



# Shamila Ramsudhi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a legal secretary for 25 years and I am organised, meticulous and have excellent communication skills, I can draft documents, deeds and attend to the legal transfer from opening file to registration. I work effectively under pressure

Preferred occupation                      Secretaries  
Administrative jobs

Preferred work location                      Midlands  
KwaZulu-Natal

## Contacts and general information about me

Day of birth                                      1968-11-29 (57 years old)

Gender    Male

Residential location                              Midlands  
KwaZulu-Natal

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 1995.11 iki 2024.04**

Company name                                      PGPS

You were working at:                              Administrators

Occupation    Conveyancing secretary

What you did at this job position?      Transfer of property

## Education

Degree    Grade 12 / Matric

## Languages

Language	Speaking level	Understanding level	Writing level
English			very good

## Computer knowledge

Worked on Microsoft , LexisNexis, E4, Outlook

#### Additional information

Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2012-09-00 (13 years)
Salary you wish	19000 R per month
How much do you earn now	19000 R per month