



Sinovuyo Sontsele

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am Sinovuyo sontsele who has grade 12 with an additional qualification of National Diploma in Public Management I obtained at Walter Sisulu University I also have a 1 year driver's license code 10 which is 1 year experience in driving . The job that I am looking for is an admin Clerk, I am also a driving I can do the job perfectly and I don't mind being a General worker cleaning in the company.

Preferred occupation	Car drivers Driver jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1997-07-12 (28 years old)
Gender	Male
Residential location	Port Elizabeth Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2022.02 iki 2022.06
Company name	Isithetho Ingwe tvet college
You were working at:	Personal assistant
Occupation	Personnel Intern
What you did at this job position?	Marks allocation, Capturing of transaction on persal, Data capturing and Typing letters, Invigilating
Working period	nuo 2023.06 iki 2023.12
Company name	Yenza Construction
You were working at:	Secretaries
Occupation	Driving and Office administration

Education

Educational institution	Grade 12 Bizana Village Senior Secondday school
Educational qualification	National Diploma in Public Management
I could work	I could work as driver and I can do office work
Degree	Certificate
Educational institution	Walter Sisulu university
Educational qualification	Advanced Diploma in Public Management
I could work	I could as Secretaries

Languages

Language	Speaking level	Understanding level	Writing level
English	good	very good	very good

Recommendations

Contact person	Anele Zitha
Occupation	Office Manager
Company	Isithetho Ingwe tvet college
Telephone number	0607974161
Email address	anelezitha@gmail.com

Additional information

Your hobbies	Sport person Database expert Very good at team work Driving experience very good
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2023-04-00 (2 years)
Salary you wish	R12500 R per month
How much do you earn now	R5500 R per month