



# Lwandile Rwayi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administrative job

Driver jobs

Information Technology Business Analysis job

I am a graduate student in IT Business Analysis, in my studies I have learned a lot about how to manage projects, and coupled with my experience in administrative positions I have held over the years, I am a more capable person, plus I have more than 5 years of experience as a driver, thus making me the best candidate for any position that might either need someone in administration or logistics

Preferred occupation

**Administrators**

Administrative jobs

**Car drivers**

Driver jobs

**Business analyst**

IT, computing jobs

**Shop manager**

Retail, store jobs

**Generals**

General jobs

**Data capturers**

Administrative jobs

**Miners**

Mining jobs

**Manufacturing jobs**

Manufacturing jobs

**Government jobs**

Government jobs

**Office manager**

Other jobs

Preferred work location

**Ermelo**

Mpumalanga

**Bethal**

Mpumalanga

Embalenhle  
Mpumalanga

Johannesburg  
Gauteng

Butterworth  
Eastern Cape

East London  
Eastern Cape

### Contacts and general information about me

Day of birth	1992-10-26 (33 years old)
Gender	Male
Residential location	Ermelo Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

### Work experience

Working period	<b>nuo 2023.10 iki 2024.02</b>
Company name	BP filling station
You were working at:	Shop assistants
Occupation	Office admin
What you did at this job position?	Office management, customer service management, ordering stock, engaging with clients
Working period	<b>nuo 2015.01 iki 2016.02</b>
Company name	Men of Integrity NPO
You were working at:	Operations Clerk
Occupation	Office Manager
What you did at this job position?	Oversee operations, manage budgets, bookkeeping

### Education

Educational period	<b>nuo 2017.01 iki 2021.12</b>
Degree	Diploma
Educational institution	Walter Sisulu University
Educational qualification	Information Technology Business Analyst
I could work	Business Analyst, Administrator

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

isiXhosa	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

### Computer knowledge

Proficiency in all Microsoft office systems

### Recommendations

Contact person	Asive Myataza
Occupation	Educator
Company	Mbinzana JAS
Telephone number	0649897535
Contact person	Nangamso Ngqumshe
Occupation	Site Manager
Company	BP filling station
Telephone number	065629063

### Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2018-06-00 (7 years)