



# Lesego Segwe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

To Hiring Manager.

I would like to be considered on any position related to my scope of studies as I'm always working hard to make sure that I complete any task I have given to do, I like reading, doing new thing and I'm good on reading/ training while working.

I'm currently working at Massbuild Builders Warehouse as a Stock Controller from 01 November 2016 to current and Stock Control Clerk from 01 June 2012 to 31 Oct 2016. I have been offered the opportunity to do internal training offered by my current organisation that is Retail Management Finance, NQF4 Retail Management and MER and IR training.

I have completed my formal qualification in National Diploma Logistics in 2022 at TUT and my major subjects are Logistics Management, Purchasing Management and Business Management, also Programme in Purchasing and Supply Management at Unisa at 2019 and my subjects are Enterprise Management, Purchasing Management, Purchasing and Supply Tools, Storage and Inventory Management and Legal Aspects in Purchasing, I have attached all relevant documents to support my application.

Thanks and kind regards,

L Segwe

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Preferred occupation

Miners  
Mining jobs

Shop manager  
Retail, store jobs

Preferred work location

Rustenburg  
North West

Mahikeng / Mafikeng

**Contacts and general information about me**

Day of birth	1983-09-24 (42 years old)
Gender	Male
Residential location	Rustenburg North West
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

**Work experience**

Working period	<b>nuo 2012.06 iki 2016.10</b>
Company name	Builders Warehouse
You were working at:	Administrators
Occupation	Stock Controller
What you did at this job position?	<ul style="list-style-type: none"> <li>• Ensure stock counted accurately (physical counts match with system stock on hand), managing, reporting and resolving store stock integrity. Investigate, resolve stock take variances, and investigate cycle or perpetual stock count variances.</li> <li>• Monitor shrinkage and identify areas need attention, and implement the corrective measures.</li> <li>• Ensure all stock control procedures are in place and manage store write offs and adjustments.</li> <li>• Ensure the responsibility for open and deleted counts are authorised, finalise or post completed counts.</li> <li>• Co-ordinate and implement daily counts, weekly counts, perpetual counts and provide solutions to resolve and prevent future variances.</li> <li>• Weekly update to manager regarding all counts done for the week and feedback &amp; Input on issues and suggestion on areas of improvement and compile monthly inventory reports and sent to managers.</li> <li>• Create purchase order, return orders and prepare stock requisition form for weekly replenishment.</li> <li>• Ensure that correct goods are issued/ returned and barcoding of the new products is done accordingly.</li> <li>• Identify obsolescent/ age stock and prepare for supplier pick up.</li> <li>• Ensure that the delivery schedule is handed to the driver and that the delivery address and telephone number are correct and the customer is notified when the Collect Later and/or Online collection is ready to be collected.</li> </ul>

**Education**

Educational period	<b>nuo 2005.01 iki 2022.12</b>
Degree	Diploma
Educational institution	Tshwane University Of Technology
Educational qualification	Logistics Management
I could work	Yes

**Languages**

Language	Speaking level	Understanding level	Writing level
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Setswana	fluent	fluent	fluent
English	fluent	fluent	fluent
Sesotho	good	good	basic

#### Computer knowledge

Microsoft Office, SAP ERP System, Outlook, Excel, Business Objectives (Reporting), Retail 360

#### Conferences, seminars

N/A

#### Recommendations

Contact person	Gloria Noakoane
Occupation	Stock Control Manager
Company	Builders Warehouse
Telephone number	0144140466

#### Additional information

Your hobbies	Playing Soccer Jogging Reading DIY
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2021-01-00 (5 years)
Salary you wish	15000 R per month
How much do you earn now	10081 R per month