



Nondumiso Gugulethu Kubheka

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Office Administrator / Clerk

Receptionists

General Worker

I would like to take this opportunity applying for the above vacancy opportunity of being a Admin Clerk or Receptionists. currently seeking employment to grow my skills and experience. I am eager to bring my skills and enthusiasm to your team, and excited to learn more about the opportunity of being a Receptionists or Office Administrator. My ability to prioritize tasks and meet deadlines has consistently allowed me to exceed expectations in a fast paced environment. My resume is enclosed for your assessment. Given my related experience in the field and excellent capabilities, I would appreciate your consideration for this job opening. I always pay attention to details, team player vibrant and energetic. I have good communication skills verbal and nonverbal, punctually and ability to work under pressure.

Preferred occupation

Generals

General jobs

Receptionist

Administrative jobs

Preferred work location

Ermelo

Mpumalanga

Contacts and general information about me

Day of birth

2000-04-14 (25 years old)

Gender

Female

Residential location

Volkstrust

Mpumalanga

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

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Additional information

Salary you wish

R8000 R per month

How much do you earn now

N/A R per month