



Fatima Hoosen

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Preferably looking for a work-from-home job.

Although I am a qualified attorney, due to unforeseen health conditions and circumstances...I am no longer able to practice.

My health however has not deterred me from putting myself out there and I am still eager and willing to learn and experience new opportunities. I am a dedicated individual and will always give one hundred percent to any task or job that I do.

Preferred occupation	Data capturers Administrative jobs
	Online data processor IT, computing jobs
Preferred work location	East Rand Gauteng

Contacts and general information about me

Day of birth	1992-07-20 (33 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2022 iki 2023.12
Company name	Creation Business Services
You were working at:	Financial planning consultant
Occupation	Financial advisor
What you did at this job position?	Managing matters relating to wills, estate planning, life cover, education policies and investments

Working period	nuo 2017.09 iki 2021.06
Company name	Xenophontos Attorneys
You were working at:	Lawyers
Occupation	Attorney
What you did at this job position?	Draft legal documents, attended court, communicated with clients, transcription and dictation typing

Education

Educational period	nuo 2012.07 iki 2017.07
Degree	Degree
Educational institution	University of South Africa
Educational qualification	LLB
I could work	Immediately

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	good	very good	basic

Computer knowledge

Able to work with microsoft office, convert documents to jpg/pdf, use the internet to do extensive research

Recommendations

Contact person	Vinay
Occupation	Financial Advisor
Company	Creation Business Services
Telephone number	+27 82 049 0243
Email address	vinaypadiach0@gmail.com
Contact person	Monique
Occupation	Legal secretary
Telephone number	+27 61 500 4694
Email address	monique.westraad@gmail.com

Additional information

Your hobbies	Reading Cooking Travelling Spending time with family and friends
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from

2010-09-00 (15 years)

Salary you wish

16000 R per month