



Kirsten Thomas

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have a strong background in HR as I have been in the field for 5 years.

I am great communication and interpersonal skills.

I am proficient in Microsoft as well as SAP.

I hold an office administration certificate obtained through damelin and I am currently studying through CIMA

Preferred occupation Administrators
Administrative jobs

Preferred work location Johannesburg
Gauteng

West Rand
Gauteng

East Rand
Gauteng

Contacts and general information about me

Day of birth 1995-05-10 (30 years old)

Gender Female

Residential location Johannesburg
Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **from 2019.11 to 2024.03**

Company name Clicks retailers

You were working at: HR specialists

Occupation Hr administrator

What you did at this job position? Do all Hr and Recruitment duties

Education

Educational period	nuo 2009.01 iki 2013.12
Degree	Grade 12 / Matric
Educational institution	Florida park high school
Educational qualification	Matric

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Excel, Word, power point, outlook, SAP

Recommendations

Contact person	Chavonese Duplessis
Occupation	Hr officer
Company	Clicks retailers
Telephone number	+27718724580

Contact person	Zamaswazi Mabiginya
Occupation	HR Manager
Company	Clicks retailers
Telephone number	+27727755266

Additional information

Your hobbies	Reading and spending time with my family
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2024-06-00 (1 years)
Salary you wish	18000 R per month
How much do you earn now	15100 R per month