



# Mercy Naicker

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have Outstanding organizational skills with attention to details, Self-starter with a proven ability to take initiative, and possess a strong work ethic, Possess willingness to help and outstanding customer service skills, Team oriented with strong integrity and professionalism, able to handle highly confidential situations with professionalism and tact. I have excellent interpersonal, verbal, written communication skills and a quick learner who is willing to learn & grow adapting to change.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1971-07-29 (54 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2019.09 iki dabar</b>
Company name	Universal Health Care
You were working at:	Administrators
Occupation	Administrator

## Education

Degree	Certificate
Educational institution	Leverage
Educational qualification	Management NQF4

## Languages

Language	Speaking level	Understanding level	Writing level
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English	fluent	fluent	fluent
Afrikaans	good	good	good

### Computer knowledge

MS Office, MS Outlook, MS Excel, MS Power Point

### Additional information

Your hobbies	Reading, watching movies
Driver licenses	EB Articulated Light Vehicle ≤ 3,500kg
Driver license from	2003-09-00 (22 years)
Salary you wish	R25000.00 R per month
How much do you earn now	R22700.00 R per month