



Olebogeng Faith Tseleng

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am seeking a challenging and dynamic position that allows me to utilize my strong communication and interpersonal skills. I am looking for a position that aligns perfectly with my career goals and aspirations. I am confident that my experience and qualifications make me well-suited for this role.

One of my positive points is my ability to effectively communicate with a diverse range of individuals. Throughout my career, I have honed my communication skills through various roles that required me to interact with people from different backgrounds and cultures. This experience has equipped me with the ability to build strong relationships and effectively convey information to a wide audience.

Additionally, I am highly organized and detail-oriented, which are essential qualities for an administrative position. I have a proven track record of managing multiple tasks and priorities simultaneously, ensuring that all deadlines are met and objectives are achieved. I am also adept at problem-solving and critical thinking, allowing me to navigate complex situations and find effective solutions.

Preferred occupation	Government jobs
	Government jobs
Preferred work location	Personal assistant
	Administrative jobs
	Pretoria / Tshwane
	Gauteng
	Johannesburg
	Gauteng

Contacts and general information about me

Day of birth	1990-07-23 (35 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	Information is available only for registered users. Sign in

Email address

Information is available only for registered users.

[Sign in](#)

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good

Recommendations

Contact person	Robert Ngwenya
Occupation	CEO
Company	20ELEVATION Construction and Landscaping
Telephone number	0715636971
Email address	robert@20elevation.co.za

Contact person	Marcelle Evans
Occupation	Talent Acquisition Specialist
Company	Bidvest Facilities Management
Telephone number	012 641 8210
Email address	Marcelle.Evans@bidvestfm.co.za

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Salary you wish	28000 R per month
How much do you earn now	22000 R per month