

## **Marcelle Louw**

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for an administration position. I have previously worked in administration

Ability to manage multiple tasks efficiently and prioritize effectively

Strong verbal and written communication; ability to convey information clearly.

Familiarity with office software (e.g., Microsoft Office,

Accuracy in tasks, ensuring completeness and correctness of information

Competence in identifying issues and developing effective solutions.

: Ability to work well with others, fostering a collaborative environment.: Skill in managing one's time and the time of others effectively.

Openness to changes and ability to tackle new challenges as they arise.

Understanding the importance of handling sensitive information discreetly.

Ability to motivate and guide others when necessary, even if not in a formal supervisory position.

Preferred occupation Administrators

Administrative jobs

## Contacts and general information about me

Day of birth 1987-09-24 (38 years old)

Gender Female

Residential location Pretoria / Tshwane

Gauteng

Telephone number Information is available only for registered users.

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## **Additional information**

Salary you wish 12000-15000 R per month

How much do you earn now 9000 R per month