



Slindile Mdimma

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Slindile Mdimma

306 Dr Yusuf Dadoo Street

Durban

4001

Kwazulu-Natal

01/02/2025

Dear Hiring Manager

I am writing to express my strong interest in the General position at Hulamin. As a highly motivated and dedicated individual with a passion for General Worker, I am confident that I would make a valuable addition to your team.

With 2 years years of experience in Admin Clerk field, I possess a unique combination of skills and knowledge that align perfectly with the requirements of this role. My expertise in [specific skill] has allowed me to consistently deliver high-quality results and exceed expectations in my previous positions.

As someone who is passionate about making a positive impact, I believe that I would thrive in an environment that values innovation, teamwork, and customer satisfaction.

In addition to my technical skills and experience, I possess excellent communication and interpersonal skills, which have been demonstrated through my ability to effectively collaborate with cross-functional teams and build strong relationships with clients.

Thank you for considering my application. I would welcome the opportunity to discuss my qualifications further and explain in greater detail why I am the ideal candidate for this role. Please do not hesitate to contact me at [0614572195/0796409523/slindileslindile110@gmail.com]

Sincerely,

Slindile Mdimma

Preferred work location

KwaZulu-Natal

Contacts and general information about me

Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2022.08 iki 2023.12
Company name	Department of Education
You were working at:	Computer technician
Occupation	NA
What you did at this job position?	Typing..printing..photocopying..Receive Stationary..

Education

Educational period	nuo 2022.03 iki 2024.06
Degree	Grade 12 / Matric
Educational institution	Elangeni TVET college
Educational qualification	Matric and N6 Public Management Certificate
I could work	Immediately

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

Computer knowledge

Software Skills

1. Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
2. Google Workspace (Docs, Sheets, Slides, Gmail)
3. Adobe Creative Cloud (Photoshop, Illustrator, InDesign)
4. Project management tools (Asana, Trello, Basecamp)
5. Customer relationship management (CRM) software

Programming Skills

1. Programming languages (Python, Java, JavaScript, C++)
2. Web development frameworks (React, Angular, Vue.js)
3. Database management systems (MySQL, MongoDB, Oracle)
4. Operating systems (Windows, macOS, Linux)

Conferences, seminars

Attending panel..good communication..listen attentively..Easy adapt

Recommendations

Contact person	N/A
Occupation	N/A
Company	N/A
Telephone number	0614572195
Email address	slindileslindile110@gmail.com

Additional information

Your hobbies	Ladies Soccer..Reading
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2023-08-00 (2 years)
Salary you wish	4000 R per month
How much do you earn now	3000 R per month