



# Gift Matanga

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for a retail management position where I can leverage my leadership skills, customer service expertise, and experience in driving sales. My key strengths include team leadership, inventory management, and creating strategies to improve store performance. I'm highly organized, customer-focused, and thrive in fast-paced environments, ensuring both operational efficiency and a positive shopping experience for customers.

## Contacts and general information about me

Day of birth	1983-10-31 (42 years old)
Gender	Male
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2010.06 iki 2015.10</b>
Company name	Sasol Motherwell
You were working at:	Managers
Occupation	Site Manager
What you did at this job position?	I was responsible for overseeing daily operations, ensuring smooth and efficient site management. My duties included managing staff, scheduling shifts, and providing training to maintain high service standards. I handled inventory control, monitored fuel levels, and coordinated with suppliers to ensure stock availability. Additionally, I focused on customer service, resolving issues promptly to enhance customer satisfaction. I also managed cash handling, sales reports, and compliance with health, safety, and environmental regulations to maintain a safe and efficient workplace.

Working period	<b>nuo 2017.10 iki 2024.10</b>
Company name	Sanook
You were working at:	Waiters, waitresses
Occupation	Senior Waiter
What you did at this job position?	As a Senior Waiter, I provided exceptional customer service by ensuring guests had a memorable dining experience. My responsibilities included taking orders accurately, serving food and beverages efficiently, and handling customer inquiries or concerns professionally. I trained and mentored junior staff, helping to maintain high service standards. Additionally, I coordinated with the kitchen and bar teams to ensure smooth operations, managed table arrangements, and assisted in handling cash and card transactions. My role also involved maintaining cleanliness, adhering to health and safety regulations, and contributing to a welcoming atmosphere for guests

### Education

Educational period	<b>nuo 1999.01 iki 2002</b>
Degree	Certificate
Educational institution	Zim Sec
Educational qualification	5 "0" level
I could work	I could work in a fast-paced environment, handling multiple tasks efficiently while maintaining high standards of customer service and operational excellence. I am adaptable, reliable, and committed to contributing positively to the team and business succ

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	very good
isiXhosa	good	good	basic

### Computer knowledge

Proficient in computer applications, including Microsoft Office (Word, Excel, Outlook) and POS systems. Experienced in data entry, inventory management software, and online communication tools. Quick to learn new technologies and adapt to digital systems.

### Conferences, seminars

Attended various conferences and seminars to enhance industry knowledge and professional skills. Topics covered include customer service excellence, leadership development, retail management strategies, and health and safety compliance.

### Recommendations

Contact person	Abu khan
Occupation	Service station owner
Company	Sasol Motherwell
Telephone number	+27 61 807 7375

Contact person	Jane Sande
Occupation	Supervisor
Company	Sasol Motherwell
Telephone number	+2778 283 4692

Contact person	Saun
Occupation	Shop Manager
Company	Sanook
Telephone number	043 748 2494

#### Additional information

Your hobbies	Enjoy developing leadership skills, staying updated on industry trends, and exploring strategies for business growth. Passionate about team building, problem-solving, and enhancing customer experiences. Also interested in networking, reading management books, and staying active through sports or outdoor activities.
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2024-07-00 (1 years)
Salary you wish	18000 R per month
How much do you earn now	15000 R per month